Date: Monday, May 06, 2019

Dear \_\_\_\_ (Supervisor’s Name)\_\_\_\_\_\_\_\_,

I am writing to express my interest in joining the American Association of Physician Liaisons (AAPL). AAPL is the leading non-profit professional association specifically for physician liaisons and has existed since 2001. It has a robust and growing membership of over 600 members across the USA.

The annual dues are $185 and membership benefits would include:

* Complimentary webinars, 10 - 12 per year, specifically designed for physician liaisons
* Discounts on the Annual Conference and Regional AAPL Meetings
* Access to an online Resources Library
* Professional development opportunities to present or participate in education sessions
* Delivery of weekly news and updates on physician liaison-related issues, topics, hospital mergers, best practices, and sample templates
* Access to a searchable online Membership Directory
* The ability to post open job positions on the AAPL website at no cost for our organization
* Participation in benchmarking surveys and assessments
* Complimentary access to AAPL-branded survey results to share with our team

Membership in AAPL would provide immediate access to resources and materials that are directly applicable to my work and will allow me to network with a variety of physician liaisons at various levels from around the nation. This membership will offer the opportunity to expand my knowledge and give me tools and resources to enhance my performance at \_\_\_\_\_\_\_(Hospital/Institution)\_\_\_\_\_\_\_\_.

Thank you in advance for your consideration in providing the opportunity for me to learn, enhance my competencies, and establish connections with other physician liaisons through a membership in AAPL. I am continually seeking to enhance my ability to perform at the highest level and I believe that AAPL can help me achieve that goal.

Sincerely,

\_\_\_\_\_ (Your Name) \_\_\_\_\_